

Individual Decision

The attached report will be taken as
Individual Portfolio Member Decision on:

11th February 2010

Ref:	Title	Portfolio Member(s)	Page No.
ID1771	West Berkshire Council Forward Plan – March 2010 to June 2010	Councillor Graham Jones	3 - 15

Individual Member Decision

Title of Report:	West Berkshire Council Forward Plan – March 2010 to June 2010	
Report to be considered by:	Leader of Council	on: 11 th February 2010
Forward Plan Ref:	ID1771	

Purpose of Report: To advise Members of items to be considered by West Berkshire Council over the next 4 months.

Recommended Action: That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

Reason for decision to be taken: It is a statutory requirement that a Forward Plan be produced.

List of other options considered: N/A

Key background documentation: None

Portfolio Member:	Graham Jones - Leader of Council
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Contact Officer Details	
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Supporting Information

1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

Appendices

Appendix A – West Berkshire Council Forward Plan – March 2010 to June 2010

Implications

Policy: As set out in the report

Financial: There are no financial implications for the Council

Consultation Responses

Members:

Leader of Council: Leader of the Council

**Overview & Scrutiny
Commission Chairman:** OSC Chairman

Ward Members: N/a

**Opposition
Spokesperson:** Opposition Leader

**Select Committee
Chairmen:** N/a

Local Stakeholders: The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

Officers Consulted: Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Group Executives and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

Trade Union: Not sought

Is this item subject to call-in.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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West Berkshire Council Forward Plan



West Berkshire Council Forward Plan – March 2010 to June 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
MARCH 2010											
ID1775	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/03/10	Chief Executive	Jo Naylor	Councillor Pamela Bale		TBC			01 March 2010
ID1776	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/03/10	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 March 2010
ID1976	West Berkshire District Council, Rectory Road, Streatley, 30mph Speed Limit Order 2010 <i>To consider objections to proposed extension of a 30mph speed limit</i>	ID	01/03/10	Environment	Andrew Garratt	Councillor David Betts		TBC	Statutory consultees, general public, Parish Council and Ward Members		01 March 2010
ID2006	Petition - Speeding Traffic along A340 Tidmarsh Road, Pangbourne <i>To respond to a petition that has been submitted to the Council</i>	ID	01/03/10	Environment	Andrew Garratt	Councillor David Betts		TBC	Local Ward Member		01 March 2010
ID2020	Rights of Way Improvement Plan <i>To request approval of the final Rights of Way Improvement Plan</i>	ID	01/03/10	Environment	Elaine Cox	Councillor Hilary Cole		TBC	Extensive statutory public consultation has already taken place in order to produce the Rights of Way Improvement Plan, both pre-draft stage and post-draft stage		01 March 2010
ID1969	West Berkshire Council Domestic Abuse Policy <i>To request that Executive sign off the West Berkshire Council Domestic Abuse policy</i>	ID	04/03/10 26/02/10 PC	Chief Executive	Rachel Craggs	Councillor Graham Pask		25/02/10	Member of the Domestic Abuse Forum and Safer Communities Partnership Strategy Group		01 March 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

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ID1774	West Berkshire Forward Plan - April 2010 to July 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	11/03/10	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		04/03/10		Not subject to call in	01 March 2010
ID1996	Variation to current Gating Order at Speen Lodge Court <i>Obtain agreement for a proposed variation to a gating order at Speen Lodge Court</i>	ID	16/03/10	Chief Executive	Alex O'Connor	Councillor David Betts		09/03/10			01 March 2010
ID2004	Harts Hill Road/Vincent Road, Thatcham - Zebra Crossing Investigation <i>To report the results of a consultation and detailed design of the removal of the existing traffic calming feature and replacement with a zebra crossing on Harts Hill Road at its junction with Vincent Road.</i>	ID	18/03/10	Environment	Jon Winstanley	Councillor David Betts		11/03/10	Local ward members, Schools, Thatcham Town Council,		01 March 2010
ID2002	Proposed 18 Tonne Weight Restriction, Streatley <i>To report objections to the proposed restriction to the Executive Councillor for Highways and Transport</i>	ID	22/03/10	Environment	Andrew Garratt	Councillor David Betts		16/03/10	Statutory consultees, general public, Parish Council and Ward members		01 March 2010
ID	Driver and Fleet Management Policy and Procedure	ID	TBC	Chief Executive	Ian Priestley	Councillor David Betts		TBC			01 March 2010
GAC1904	Internal Audit Strategy and Work Plan	GA	29/03/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		22/03/10	Corporate Board, External Auditors		01 March 2010
GAC1903	Q3 of 2009/10 Internal Audit Report <i>To outline the outcomes of Internal Audit work for the third quarter of 2009-10.</i>	GA	29/03/10 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		22/03/10	Corporate Board, External Auditors		01 March 2010
GAC1908	Strategic Risk Register Q3	GA	29/03/10 GA	Chief Executive	Charles Morris	Councillor Anthony Stansfeld		22/03/10	Corporate Board, External Auditors		01 March 2010

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GAC2014	KPMG Audit Plan	GA	29/03/10 GA	Chief Executive	Joseph Holmes	Councillor Keith Chopping		19/03/10			01 March 2010
EX1939	Response to Scrutiny Review into the Handling of Commercial Waste	EX	25/03/10 EX	Environment	Andy Deacon	Councillor Hialry Cole		18/03/10			01 March 2010
EX1924	Establishment Report Quarter 3 2009/10 <i>To report on changes to the Council's establishment over the third quarter of 2009/10</i>	EX	25/03/10 EX	Chief Executive	Robert O'Reilly (2358)	Councillor Anthony Stansfeld		18/03/10			01 March 2010
EX1743	Level One Performance Monitoring - Q3 of 2009/10 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	25/03/10 EX	Chief Executive	Jason Teal	Councillor Anthony Stansfeld		18/03/10			01 March 2010
EX1849	Budget Monitoring 2009/10 - Q3	EX	25/03/10 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		18/03/10			01 March 2010
EX1852	Capital Programme Monitoring 2009/10 - Q3	EX	25/03/10 EX	Chief Executive	Simon Freeman	Councillor Keith Chopping		18/03/10			01 March 2010
EX1991	Traffic Management and Road Safety Programme 2010/11 <i>To advise Members of the Traffic Management and Road Safety Works Programme for 2010/11</i>	EX	25/03/10 EX	Environment	Andrew Garratt	Councillor David Betts		18/03/10			01 March 2010
EX2005	Waste Management Task Group Terms of Reference <i>To seek approval to amend the terms of reference of the Waste Management Task Group</i>	EX	25/03/10 EX	Environment	Andrew Deacon	Councillor Hilary Cole		18/03/10	Internal Officers and Members		01 March 2010

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EX2012	St Finian's Catholic (VA) Primary School (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To seek authority to purchase the land required to relocate St Finian's Roman Catholic Voluntary Aided Primary School</i>	EX	25/03/10 EX	Children and Young People	Mark Lewis	Councillor Barbara Alexander	Yes	18/03/10	Strategy board meetings with the school and Governors.	Part II item	01 March 2010
EX2018	St. Finian's Catholic (VA) Primary School <i>To seek authority to purchase the land required to relocate St. Finian's Roman Catholic Voluntary Aided Primary School</i>	EX	25/03/10 EX	Children and Young People	Mark Lewis	Councillor Barbara Alexander		18/03/10			01 March 2010
C1809	Delivering West Berkshire's Priorities. A Medium Term Financial Strategy 20010/11 - 2012/13 and Future Years <i>To refresh the MTFS.</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		11/02/10 EX 25/02/10 C			01 March 2010
C1959	Capital Strategy and Programme	C	04/03/10 C	Environment	John Ashworth	Councillor Keith Chopping		25/02/10 C			01 March 2010
C1960	Revenue Budget 2010-11	C	04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		25/02/10 C			01 March 2010
C1962	West Berkshire Council Plan 2010/11 <i>To agree the substantive elements of the key performance indicators and activities the Council will commit itself to within the 2010 edition of the Council Plan</i>	C	04/03/10 C	Chief Executive	Andy Day	Councillor Graham Jones		25/02/10 C			01 March 2010
C1960	Council Revenue Budget 2010/11 <i>To approve the Council's revenue budget for 2010/11</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		11/02/10 EX 25/02/10 C	Unions/ businesses		01 March 2010

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C1959	Capital Strategy and Programme 2010-2015 <i>To approve the Council's capital strategy and programme 2010-15</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		11/02/10 EX 25/02/10 C	Unions/ businesses		01 March 2010
C1971	Local Government Act 2003 - Borrowing Limits and Annual Investment Strategy 2010/11 <i>To summarise the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year</i>	C	18/02/10 EX 04/03/10 C	Chief Executive	Andy Walker	Councillor Keith Chopping		11/02/10 EX 25/02/10 C	Unions/ businesses		01 March 2010
C1990	Formalising Annual Pay Award Arrangements <i>To set out the formal delegated authority to accept or deviate from the national NJC pay award (affecting nearly all non-teaching staff)</i>	C	22/02/10 GA 04/03/10 C	Chief Executive	Robert O'Reilly	Councillor Anthony Stansfeld		15/02/10 GA 25/02/10 C			01 March 2010
C	Implementing Local Pay Award	C	22/02/10 GA 04/03/10 C	Chief Executive	Robert O'Reilly	Councillor Anthony Stansfeld		15/02/10 GA 25/02/10 C			01 March 2010
APRIL 2010											
ID1778	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/04/10	Chief Executive	Jo Naylor	Councillor Pamela Bale		TBC			01 April 2010
ID1779	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/04/10	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 April 2010
ID2007	The Avenue and Orchard Road, Mortimer - 20mph Speed Limit <i>To consider the responses received during statutory consultation</i>	ID	06/04/10	Environment	Andrew Garratt	Councillor David Betts		30/03/10	Statutory consultees, general public, Parish Council and Ward members		01 April 2010

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ID2008	Stanford Dingley - 30mph Speed Limit <i>To consider the responses received during statutory consultation</i>	ID	06/04/10	Environment	Andrew Garratt	Councillor David Betts		30/03/10	Statutory consultees, general public, Parish Council and Ward members		01 April 2010
ID1777	West Berkshire Forward Plan - May 2010 to August 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/04/10	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/04/10		Not subject to call in	01 April 2010
MAY 2010											
EX1922	Housing Vision 2009-2014 <i>To seek adoption of the new Housing Vision 2009-2014</i>	EX	13/05/10 EX	Community Services	Mel Brain (2403)	Councillor Alan Law		06/05/10 EX	Developers, RSLs, Supported Housing Providers, residents.		01 May 2010
EX2017	Asset Management Plan <i>To seek approval to the West Berkshire Council's Asset Management Plan</i>	EX	13/05/10 EX	Chief Executive	Amanda Dennis	Councillor Alan Law		06/05/10 EX	Heads of Service		01 May 2010
EX1834	Annual Employment Report 2009/10 including Establishment Report - Q4 <i>To report on the Council's workforce trends for the year ended 31 March 2010. To report on changes to the WBC Establishment in Quarter 4 2009/10.</i>	EX	13/05/10 EX	Chief Executive	Rob O'Reilly (2358)	Councillor Anthony Stansfeld		06/05/10 EX			01 May 2010
C1992	Model Protocol for Members Serving on Outside Bodies <i>To agree to the adoption of a protocol for Members representing the Council on Outside Bodies</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010

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C1886	Amendments to the Constitution - Scheme of Delegation <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	11/05/10 C	Chief Executive	Moira Fraser, Elaine Cox	Councillor Graham Jones		30/04/10			01 May 2010
C1890	Revisions to the Code of Conduct <i>To make any amendments to the Code of Conduct following the consultation on 'Communities in Control: Real people, real power Codes of Conduct for local authority members and employees'.</i>	C	11/05/10 C	Chief Executive	Moira Fraser/ David Holling	Councillor Graham Jones		30/04/10			01 May 2010
C1885	Sustainable Community Strategy Report and Update 2010/11 <i>For Council to adopt the Annual Report and Update on the Sustainable Community Strategy.</i>	C	11/05/10 C	Chief Executive	Mark Harris	Councillor Graham Pask		30/04/10			01 May 2010
C1880	Election of Chairman for the Municipal Year 2010/11 <i>To elect a Chairman of the Council for the 2010/11 Municipal Year.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1881	Appointment of Vice Chairman for the 2010/11 Municipal Year <i>To appoint a Vice Chairman for the 2010/11 Municipal Year.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1882	Election of Leader and Appointment of the Executive <i>To elect the Executive Leader for the 2010/11 Municipal Year and to receive notification from the Executive Leader on the Members appointed to the Executive.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1883	Standards Committee <i>To receive a short presentation from the Chairman of the Standards Committee on the Committee's activity during 2009/10</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010

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C1884	Appointment and Allocation of Seats on Committees <i>To consider the appointment of and allocation of seats on Committees and associated bodies for the 2010/11 Municipal Year and to agree the Council's Policy Framework for 2010/11.</i>	C	11/05/10 C	Chief Executive	Moira Fraser	Councillor Graham Jones		30/04/10			01 May 2010
C1963	Sustainable Community Strategy Refresh 2010/11 <i>To present a draft of the refresh of the Sustainable Community Strategy for 2010/11</i>	C	11/05/10 C	Chief Executive	Andy Day	Councillor Graham Jones		30/04/10			01 May 2010
C2001	Member Development Programme 2010/11 - Refresh <i>To make minor amendments to the agreed programme.</i>	C	MDG - 25/02/10 11/05/10 C	Chief Executive	Jo Watt	Councillor Graham Jones		30/04/10			01 May 2010
C2019	Changing the Terms of Reference for the Personnel Committee <i>To seek approval from full Council to extend the remit of the Personnel Committee to include the approval of new and revised Health and Safety policies and procedures</i>	C	29/03/10 GA 11/05/10 C	Chief Executive	Jane Milone	Councillor Anthony Stansfeld		22/03/10 GA 30/04/10 C	Personnel Committee		01 May 2010
JUNE 2010											
EX2016	Provisional Outturn Report To update Members on the budget monitoring position	EX	17/06/10 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		09/06/10			01 June 2010
GAC1905	Anti Fraud Strategy <i>To put in place an Anti Fraud Strategy for the Council that meets best practice.</i>	GA	28/06/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010

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GAC1984	Health and Safety Q4	GA	28/06/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC1985	Strategic Risk Register	GA	28/06/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC1986	Internal Audit Annual Report	GA	28/06/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC1987	Annual Heads of Service Assurance Review	GA	28/06/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC1988	Annual Monitoring Officer re Governance Statement	GA	28/06/10 GA	Chief Executive	David Holling	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC1989	Annual s151 Officer re Governance Statement	GA	28/06/10 GA	Chief Executive	Andy Walker	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC1990	Annual Governance Statement	GA	28/06/10 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		21/06/10	Corporate Board, External Auditors		01 June 2010
GAC2015	Financial Statements	GA	28/06/10 GA	Chief Executive	Joseph Holmes	Councillor Keith Chopping		21/06/10			01 June 2010

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